



GOSSELIN CAUCASUS & CENTRAL ASIA
GEORGIA - MEMBER GOSSELIN GROUP

Gosselin Caucasus and Central Asia

International Removals and Transportation

Country info sheet for: GEORGIA

Version: 26/03/2010

1/ IMPORT REGULATIONS OF HOUSEHOLD GOODS

A/ Required documents

For Diplomats

- Packing list
- Copy of valid passport
- Copy of diplomatic card, should be issued before shipment arrival!
- Master AWB/ Bill of lading (house bill not accepted), express release accepted, but will need copy of the original
- If by road or sea simplified pro forma invoice (Original stamped and signed delivered at our office before shipments arrived the border with Georgia)
- For air shipments: pro forma attached to the shipment

For non-Diplomats

- Copy of valid passport
- Master AWB/ Bill of lading (house bill not accepted), express release accepted, but will need copy of the original
- Valued Packing list, example below

item	value	Net weight	Gross weight	pieces
dishes	30 USD	5.20 kg	5.40 kg	10

Valued packing list should be signed and stamped by Removal Company on company blank, originals will be needed to present at customs.

Note, per item not declared there is a fine of 2000 GEL to be paid directly to customs, per item not correct value or weight a fine of 200 GEL to be paid directly to customs by transfer.

On valued packing list should be mentioned transportation cost or CIF Tbilisi

B/ Customs procedures for diplomats / non-diplomats / returning citizens

Customs procedures

Customs clearance procedure for diplomats takes 2 working days.

Head Quarter Office in Antwerp, BE

Local offices in **Caucasus**: Baku, AZ / Tbilisi, GE / Yerevan, AM

Local offices in **Central Asia** : Ashgabat, TM / Astana, KZ / Bishkek, KG / Dushanbe, TJ / Tashkent, UZ



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Customs clearance procedure for non-diplomats takes 2 working days if documents are approved by customs.

Taxes and duties / or exemptions

The only way to avoid the import customs tax is to provide a copy of the tax free certificate which can be obtained from the Ministry. In this case customs will charge only a customs procedure tax.

Note that returning citizen, even Georgian diplomats do not have any exemption of VAT/duties unless they can receive letter from Ministry of finance that they are exempted.

Note that this letter original should be received directly from the ministry and the importer has to provide at start of Customs Clearance this letter to the customs.

Import duties for Used Household goods is 18% + 60 Euro fixed customs fee and payable directly to the customs by transfer for all imports except diplomats or persons received exemption of Ministry of Finance.

C/ Prohibited items

- Firearms and ammunition
- Medicines without approval of Ministry of health
- Alcohol and other spirits
- Food products

2/ IMPORT OF CARS

A/ Required documents

- 1) Separate pro forma invoice
- 2) Car title copy
- 3) Copy of valid passport, visa page
- 4) Copy of diplomatic card (if applicable)
- 5) Master AWB/Bill of lading (house bill is not accepted)

B/ Customs procedures for diplomats / non-diplomats / returning citizens

Customs procedures

Customs clearance procedure for diplomats takes 2 working days.

Customs clearance procedure for non-diplomats takes 2 working days if documents are approved by customs.

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Taxes and duties / or exemptions

Taxes and duties for importing cars to Georgia are based on engine and year of the vehicle except for diplomatic vehicles or vehicles belonging to diplomats.

3/ IMPORT OF PARTICULAR ITEMS

A/ Pets

The import of pets is allowed. Following documents are required:

- Vaccination certificate
- Veterinary certificate
- Passport of the pet

B/ Plants

Certificate of origin, phytosanitary certificate (origin) + all mentioned docs for non-diplomats.

C/ Cultural items

Certificate of origin, permission for export from local Ministry + all mentioned docs for non-diplomats.

D/ Alcoholic beverages

Certificate of origin, phytosanitary certificate (origin), Geo axis stamps + all mentioned docs for non-diplomats.

E/ Food

Certificate of origin, phytosanitary certificate (origin) + all mentioned docs for non-diplomats.

F/ Electronics

Certificate of origin + all mentioned docs for non-diplomats.

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4/ CONSIGNMENT INSTRUCTIONS

Consignee Diplomat

GOSSELIN GEORGIA AS AGENTS OF

Shipper's name (as in passport)

C/O shipper's embassy

Full address of embassy

Consignee non-Diplomat

GOSSELIN GEORGIA AS AGENTS OF

Shipper's name (as in passport) + (Georgian passport number, non-Georgian residents need a valid residence card number)

Full address shipper of registration place in Georgia

Notify

Gosselin Georgia

Didi Dighomi, 3rd Micro-region

0131 Tbilisi, Georgia

Tel: +995 (32) 59 66 01/02/03

Fax: +995 (32) 59 66 00

Contact

John Braeckveldt

E-mail: johnb@georgia.gosselinwwm.com

info@georgia.gosselinwwm.com

5/ HELPFUL TIPS

- Once the shipment is booked please send the signed order for service to our **Antwerp HQ at kris@gosselingroup.eu** (attn. Mr Kris Corten). Please send us also the copies of the waybill, packing list, valued inventories and shipping schedule well in advance so we can double check and make corrections prior to shipping. This will save you extra storage and demurrage charges at the destination. We strongly recommend you not to send anything before we checked the documents and contacted the client.
- Mark the waybills very clearly "Used Household goods and personal effects".

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- The packing list should be in English and/or Russian.
 - Do not attach the inventory list used for the insurance purposes to the documents enclosed with the shipment. This in order to avoid heavy customs duties and taxes upon the shipment's arrival.
 - The under declared valued inventory for customs purposes should be attached to the documents accompanying the shipment.
 - Such items as books, CD's, audio and videotapes should not be mentioned separately on the packing list. However, if it is necessary to include these items on the packing list, make sure to list the name of the author, year of publication and the topic of each item separately.
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